



Finding the Right Job

Partnering with
EDGE Employment Solutions



Our vision.

Is to build an inclusive and accepting society through the power of employment. In the 35 years that EDGE has been in operation, we have secured over 7,700 jobs for people with disability.

We attribute our success to matching the right person with the right job.



Your skills and talents are vital for business success!

We are creating a different kind of future.

A future where everyone has the opportunity to contribute to every part of life. A future where everyone has the opportunity to secure and maintain fulfilling work.

We exist to ensure people of all abilities are empowered to reach their potential. Through high-quality on-the-job training, co-worker support and workplace modifications, we will work with you to find and keep the right job.

Our success is your success. We will ensure you have the opportunity to find the right role, and the support to thrive within it.

We will be there to support your personal growth and your long-term employment goals. This is your opportunity to create your future and a long-lasting partnership with EDGE.

Get Started Today

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"My wife and I really love Vietnam. Having a good job means we can go there more often to visit her family." - Shi, Long Chim



Did you know?

Businesses are on the lookout for people with diverse experiences and unique abilities. This means YOUR skills are in high demand.

- We have secured more than 7,700 jobs for over 3,400 people. Are you ready to join our tribe?
- We have supported over 600 people develop their careers through apprenticeships and traineeships. Do you have a craft you want to master?
- We want to hear from you. If you are ready to contribute your unique abilities to a fulfilling role, we can help you every step of the way.

Why EDGE?

What our Job Seekers say...

"I like the way EDGE are considerate of my disability, which is evident by their suggestions of jobs that will be suitable for me."

"From the moment that I first put my foot through the door, I realised that I was dealing with a professional organisation."

"It makes a big difference when the Job Coach comes to work with new Employees and helps them get settled into their jobs."

We believe diverse workforces are vital for the world to evolve, and you have the skills businesses need to progress and thrive.

Whether it is a tech company designing the latest software, or a hotel creating memorable stays for their guests, by employing people with diverse experiences and abilities, businesses have access to a range of unique talents and life-skills.

You have the ability to empower businesses to innovate and create more meaningful experiences for their customers. Loyalty, commitment, creativity, out-of-the box thinking, grit, emotional strength, empathy and compassion are qualities Employers value and need.



Our Difference.

- We take the time to get to know YOU. This enables us to match you to the right job to ensure you achieve your long-term employment goals.
- We will be there for you. We will help you navigate through the various employment pathways as you grow, develop and seek new challenges.
- We know our stuff. We have been placing people with disabilities into meaningful long-term employment for over three decades.



Your journey with us.

Step1 - Getting to know each other

Initially you'll meet with our team who will explain our services in detail, determine whether you meet eligibility criteria, and answer any questions you may have.

We'll want to know about your skills, interests, education, training and employment goals. Then we can ensure that your time with EDGE is tailored to suit your own individual needs and strengths.

Anyone in your support network (family or close friends) are welcome to accompany you as we get to know each other.

We strongly believe great support is central to your success, and we encourage you to share your employment journey.



Step 2 - Job search and finding a job

After you register with our team, you will be assigned a personal **Employer Consultant**. They will support you to find a job that is based on your career goals, abilities and interests. Together you will work on your resume, interview skills and identify any additional training you might need to secure the right job for you.

Step 3 - Training and development

During your job search we can help you develop your skills and knowledge through the following services;

Basic Interview Preparation

- Mock-interview training
- Addressing Selection Criteria
- Writing Cover Letters

Industry Information Sessions

- Hospitality
- Business
- Retail and more.

Step 4 - Job support and keeping a job

Once you secure a job, you will meet our team of **Job Coaches**. They will work with you to ensure you have all of the support required to transition successfully into your new role.

Our team is highly skilled in offering strategies and tools to use should challenges arise once you have commenced employment.



Job search tips.

Together we will work on your resume, interview skills and identify any additional training you might need to secure the right job for you. Here are some great tips to get you started...

1. Learn about yourself

Before starting your job search, take time to reflect on your strengths and passions and the type of work you'd love to do. The better you know yourself, the more likely you'll find a new job that provides you with greater satisfaction.

2. Do your research

Information is the true secret of a successful job search. Gathering information on types of jobs, job openings, and prospective Employers provides critical information for tracking down real job leads and preparing for interviews.

3. Update your resume

It's not just your cover letter that's important, you should also tailor your resume to the job that you are applying for.

4. Practice interview skills

Develop responses for common interview questions, and then practice them, ideally using the mock-interviewing technique with your Employer Consultant.

5. Stay motivated

Job hunting can be difficult. Keep up your spirit by looking after yourself. Eat a healthy diet, exercise regularly and get plenty of rest. Remind yourself of the positive efforts you are making and seek support from family and friends.

6. Tell your stories

When you're asked questions during a job interview, relay the specific skills and experience you have, as well as how you handled the situations you're asked about through telling a story about your personal experiences.

7. Be realistic

Even if you're lucky enough to get your dream job, there's no such thing as the perfect work situation. Every job has its ups and downs, and aspects we love and aspects we don't love. Be prepared to ride the highs and the lows.

8. Keep on learning

You may need additional training or experience, especially if you are entering a new career field or don't have much experience. Seek out courses and training that can help develop your skills while you are job searching.

9. Be patient and persistent

Job searching is hard work and there are times when you will get discouraged. But if you keep up with it, you can avoid feeling anxious and could experience having more energy. Remember to celebrate the small wins.

10. Involve your support network

Our team at EDGE, along with your family and friends are here to help, every step of the way. Make sure you ask for help when you need it, and ask questions if you are ever unsure.



Your eligibility.



School to Work Transition Program (SWoT)

If you are in your final years of school then EDGE's SWoT program can enable you to develop valuable skills.

The School to Work Transition program provides students with disability an individualised pathway to employment. These pathways include:

- Supported work experience with potential Employers
- Paid part-time employment while still at school
- Part-time traineeships and apprenticeships while still at school
- Participation in industry-based training, such as pre-apprenticeships

This program is designed to ensure students with disabilities transition smoothly into the workforce after school. EDGE's SWoT team currently work alongside 60 schools across the Perth metropolitan area.

To work with us to find the right job, you need to:

- Have a diagnosed disability or medical condition
- Be aged between 14 - 65 years old
- Be an Australian Citizen or Permanent Resident
- If you are already employed, be working less than the benchmark hours as established through the Centrelink assessment process
- Live in our contracted Employment Service Area, which includes North, South, East, and Central metropolitan areas
- Be deemed eligible to receive our support via a Centrelink assessment

For more information, please see the **Department of Human Services**.



Eligible School Leavers

If you're in your final year of secondary school, have the ability to work at least eight hours per week and receive funding through the Individual Disability Allocation program or equivalent, you may qualify as an Eligible School Leaver which can allow you to receive additional support during your transition from schooling to work.

To find out if you are eligible, please contact our Customer Relations Team on 1800 253 065 or view the **DES Eligible School Leaver Guidelines**.



Connect With Us...

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